

كيفية الافصاح عن المستفيد النهائي في نظام سجلات

1. تسجيل الدخول بواسطة المفتاح الالكتروني الخاص بصاحب السجل او المخول بالتوقيع
2. الذهاب الى خدمات أخرى- المستفيد النهائي- تسجيل

The screenshot displays the website interface for the Ministry of Industry, Commerce and Tourism. The navigation bar includes 'Public Service', 'Commercial Registration', 'Agency Registration', 'Other Registrations', 'Other Service', and 'All'. The 'Other Service' dropdown menu is open, showing a list of services. Under the 'Ultimate Beneficial Owner' section, the 'Registration' option is highlighted. Other services listed include Auditor, Annual Report, Account Management, Meeting Request, Request for Certified Extracts, Certificates or Reports, Violation Removal, and Change Contact Information. The main content area features a banner for 'Interested in opening a business in the Kingdom of Bahrain?' and a 'Click to Start!' button for 'Apply for Commercial Registration'. A table below shows 'CR E. Publication' details for 21/06/2020, CR2020-869, and 355359-1. The footer includes the Ministry of Industry, Commerce and Tourism logo and name.

كيفية الافصاح عن المستفيد النهائي في نظام سجلات

3. ادخل رقم السجل التجاري

Other Service

- Auditor
- Status Enquiry
- Registration
- Renewal
- Cancel
- Annual Report
- Status Enquiry
- Annual Report
- Account Management
- Meeting Request
- Status Enquiry
- Meeting Request
- Request for Certified Extracts, Certificates or Reports
- Violation Removal
- Status Enquiry
- Request
- Change Contact Information
- Anti-Money Laundering
- Compliance Officer
- Status Inquiry
- Registration

Ultimate Beneficial Owner Registration

General Information
Upload Documents
Submit

• Applicant Details

CPR No.*	620056266	
Mobile No. *	BAHRAIN (973)	00000000
Email *	bilis.lgcns@gmail.com	
Phone No.	BAHRAIN (973)	
Fax No.	BAHRAIN (973)	

* Indicates Required Field

• CR Details

CR No. Search

CR No.	Status
Commercial Name (Arabic)	Commercial Name (English)
Registration Date	Expiry Date
Company Type	

Save & Continue

Chat now

كيفية الافصاح عن المستفيد النهائي في نظام سجلات

4. اختر رقم السجل

* Indicates Required Field

CR Details

CR No.

CR No.	Commercial Name (Arabic)	Commercial Name (English)	Company Type	Status	Select
86844-1	شركة نعيم كرماسطي التجارية ذ.م.و.ل	NAEEM KARMATAJI Trading Co. W.L.L	With Limited Liability Company	ACTIVE	<input type="button" value="Select"/>

CR No.		Status	
Commercial Name (Arabic)		Commercial Name (English)	
Registration Date		Expiry Date	
Company Type			

كيفية الافصاح عن المستفيد النهائي في نظام سجلات

5. اختيار نوع المستفيد النهائي

- [Anti-Money Laundering](#)
- [Compliance Officer](#)
- [Status Inquiry](#)
- [Registration](#)
- [Suspicious Transaction Report](#)
- [Status Inquiry](#)
- [Submission](#)
- [Corporate Governance](#)
- [Corporate Governance Officer](#)
- [Status Inquiry](#)
- [Registration](#)
- [CG Annual Report](#)
- [Status Inquiry](#)
- [Submission](#)
- [Ultimate Beneficial Owner](#)
- [Status Enquiry](#)
- [Registration](#)
- [Search](#)

• Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

كيفية الإفصاح عن المستفيد النهائي في نظام سجلات

6. ادخال رقم الهوية والتحقق من الرقم.

- **Anti-Money Laundering** ▲
- Compliance Officer
- [Status Inquiry](#)
- [Registration](#)
- Suspicious Transaction Report
- [Status Inquiry](#)
- [Submission](#)
- **Corporate Governance** ▲
- Corporate Governance Officer
- [Status Inquiry](#)
- [Registration](#)
- CG Annual Report
- [Status Inquiry](#)
- [Submission](#)
- **Ultimate Beneficial Owner** ▲
- [Status Enquiry](#)
- [Registration](#)
- [Search](#)

[Abbreviation](#)

[FAQ](#)

• **Ultimate Beneficial Owner Information (For entire company)**

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*

I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

كيفية الإفصاح عن المستفيد النهائي في نظام سجلات

7. ادخال رقم التعريف الضريبي TIN، وفي حال عدم وجود هذا الرقم، التحديد على خانة الإفصاح بعدم امتلاك رقم تعريف الضريبي

- Anti-Money Laundering
 - Compliance Officer
 - Status Inquiry
 - Registration
 - Suspicious Transaction Report
 - Status Inquiry
 - Submission
- Corporate Governance
 - Corporate Governance Officer
 - Status Inquiry
 - Registration
 - CG Annual Report
 - Status Inquiry
 - Submission
- Ultimate Beneficial Owner
 - Status Enquiry
 - Registration
 - Search

• Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*

I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.* BAHRAIN (973)

Email*

Phone No. BAHRAIN (973)

[Add](#) [Close](#)

كيفية الافصاح عن المستفيد النهائي في نظام سجلات

8. جميع الخانات يجب تملئ، ثم تحديد إضافة.

- Anti-Money Laundering ▾
- Compliance Officer
- Status Inquiry
- Registration
- Suspicious Transaction Report
- Status Inquiry
- Submission
- Corporate Governance ▾
- Corporate Governance Officer
- Status Inquiry
- Registration
- CG Annual Report
- Status Inquiry
- Submission
- Ultimate Beneficial Owner ▾
- Status Enquiry
- Registration
- Search

Abbreviation

FAQ

• Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*

I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

كيفية الإفصاح عن المستفيد النهائي في نظام سجلات

يجب الإفصاح عن مستفيد نهائي واحد على الأقل لكل شريك

9. بعد الإفصاح عن المستفيد النهائي لجميع الشركاء الذين يملك أي منهم 10% أو أكثر من رأس المال ، حفظ ومتابعة

- Anti-Money Laundering
- Compliance Officer
- Status Inquiry
- Registration
- Suspicious Transaction Report
- Status Inquiry
- Submission
- Corporate Governance
- Corporate Governance Officer
- Status Inquiry
- Registration
- CG Annual Report
- Status Inquiry
- Submission
- Ultimate Beneficial Owner
- Status Enquiry
- Registration
- Search

Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No.* [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*

I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

كيفية الإفصاح عن المستفيد النهائي في نظام سجلات

10. تحميل استمارة الإفصاح ، وكذلك نسخة من شهادة TIN لمن يملكون رقم تعرفه ضريبي

Other Service

- Auditor
- Status Enquiry
- Registration
- Renewal
- Cancel
- Annual Report
- Status Enquiry
- Annual Report
- Account Management
- Meeting Request
- Status Enquiry
- Meeting Request
- Request for Certified
- Extracts, Certificates or Reports

Ultimate Beneficial Owner Registration

General Information
Upload Documents
Submit

Upload Document

* The maximum file size that can be uploaded is 15MB and each page in the document must be less than 2048KB. Files exceeding this size limit cannot be uploaded to the system.

Document Type	Description	Mandatory	Uploaded File	Upload / Replace	Attach Date	Download	Delete
Copy of Declaration signed by U.B.O	Copy of Declaration signed by U.B.O	Mandatory		Browse...			
Other Documents	<input style="width: 80%;" type="text"/>	Optional		Browse...			

Previous
Save & Continue

1- How to Assign the Ultimate Beneficial Owner

1. Register by the owner of the CR or authorized signatory E-Key.
2. Other services, Ultimate Beneficial Owner – Registration..

The screenshot displays the website interface for the Ministry of Industry, Commerce and Tourism. The top navigation bar includes tabs for 'Public Service', 'Commercial Registration', 'Agency Registration', 'Other Registrations', 'Other Service', and 'All'. The 'Other Service' tab is selected, revealing a dropdown menu with the following categories and items:

- Auditor**
 - Status Enquiry
 - Registration
 - Renewal
 - Cancel
- Annual Report**
 - Status Enquiry
 - Annual Report
- Account Management**
- Meeting Request**
 - Status Enquiry
 - Meeting Request
- Request for Certified Extracts, Certificates or Reports**
- Violation Removal**
 - Status Enquiry
 - Request
- Change Contact Information**
- Anti-Money Laundering**
 - Compliance Officer
 - Status Inquiry
 - Registration
 - Suspicious Transaction Report
 - Status Inquiry
 - Submission
- Corporate Governance**
 - Corporate Governance Officer
 - Status Inquiry
 - Registration
 - CG Annual Report
 - Status Inquiry
 - Submission
- Ultimate Beneficial Owner**
 - Status Enquiry
 - Registration
 - Search

The 'Registration' option under 'Ultimate Beneficial Owner' is highlighted in orange. On the left side of the page, there are promotional banners for 'Interested in opening a business in the Kingdom of Bahrain?' and 'Apply for Commercial Registration'. Below these, there is a table for 'CR E. Publication' and a 'FAQ' section.

CR E. Publication	More information >
21/06/2020	CR2020-869 355359-1

FAQ

- How long does it take to register a company? 25/02/2019
- Where can I find information on how to register a company? 25/02/2019
- What is a Professional Body? 25/02/2019

Ministry of Industry, Commerce and Tourism

How to Assign the Ultimate Beneficial Owner

3- Enter CR number

Other Service

- Auditor
 - Status Enquiry
 - Registration
 - Renewal
 - Cancel
- Annual Report
 - Status Enquiry
 - Annual Report
- Account Management
- Meeting Request
 - Status Enquiry
 - Meeting Request
- Request for Certified Extracts, Certificates or Reports
- Violation Removal
 - Status Enquiry
 - Request
- Change Contact Information
- Anti-Money Laundering
 - Compliance Officer
 - Status Inquiry
 - Registration

Ultimate Beneficial Owner Registration

General Information
Upload Documents
Submit

Applicant Details

CPR No. *	620056266	
Mobile No. *	BAHRAIN (973)	00000000
Email *	blis.lgcns@gmail.com	
Phone No.	BAHRAIN (973)	
Fax No.	BAHRAIN (973)	

* Indicates Required Field

CR Details

CR No. Search

CR No.	Status
Commercial Name (Arabic)	Commercial Name (English)
Registration Date	Expiry Date
Company Type	

Save & Continue
Chat now

How to Assign the Ultimate Beneficial Owner

4- Select the CR.

* Indicates Required Field

CR Details

Search

CR No.	Commercial Name (Arabic)	Commercial Name (English)	Company Type	Status	Select
<input type="text"/>					Select
Close					

CR No.		Status	
Commercial Name (Arabic)		Commercial Name (English)	
Registration Date		Expiry Date	
Company Type			

How to Assign the Ultimate Beneficial Owner

5-Select the type of UBO & then fill the details in the assigned fields

- Anti-Money Laundering
- Compliance Officer
- Status Inquiry
- Registration
- Suspicious Transaction Report
- Status Inquiry
- Submission
- Corporate Governance
- Corporate Governance Officer
- Status Inquiry
- Registration
- CG Annual Report
- Status Inquiry
- Submission
- Ultimate Beneficial Owner
- Status Enquiry
- Registration
- Search

Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder | Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)



How to Assign the Ultimate Beneficial Owner

6-Enter UBO CPR # & press verify person.

- **Anti-Money Laundering** ▲
- Compliance Officer
- [Status Inquiry](#)
- [Registration](#)
- Suspicious Transaction Report
- [Status Inquiry](#)
- [Submission](#)
- **Corporate Governance** ▲
- Corporate Governance Officer
- [Status Inquiry](#)
- [Registration](#)
- CG Annual Report
- [Status Inquiry](#)
- [Submission](#)
- **Ultimate Beneficial Owner** ▲
- [Status Enquiry](#)
- [Registration](#)
- [Search](#)

[Abbreviation](#)

[FAQ](#)

Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder | **Non-CPR Holder**

CPR No. * [Validate Person](#)

CPR No. **Nationality**

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

How to Assign the Ultimate Beneficial Owner

7-Enter the TIN # and If they don't have TIN (Tax Identification Number), they should check the disclaimer box.

- Anti-Money Laundering
 - Compliance Officer
 - Status Inquiry
 - Registration
 - Suspicious Transaction Report
 - Status Inquiry
 - Submission
- Corporate Governance
 - Corporate Governance Officer
 - Status Inquiry
 - Registration
 - CG Annual Report
 - Status Inquiry
 - Submission
- Ultimate Beneficial Owner
 - Status Enquiry
 - Registration
 - Search

Abbreviation

FAD

Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder | Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

How to Assign the Ultimate Beneficial Owner

8- All the fields should be completed, then press Add.

- Anti-Money Laundering ▾
- Compliance Officer
- Status Inquiry
- Registration
- Suspicious Transaction Report
- Status Inquiry
- Submission
- Corporate Governance ▾
- Corporate Governance Officer
- Status Inquiry
- Registration
- CG Annual Report
- Status Inquiry
- Submission
- Ultimate Beneficial Owner ▾
- Status Enquiry
- Registration
- Search

• Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder | Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.* BAHRAIN (973)

Email*

Phone No. BAHRAIN (973)

[Add](#) [Close](#)

How to Assign the Ultimate Beneficial Owner

At least one UBO should be assigned for each partner who has 10% or above from shares .

9 After adding UBO to all partner Save & Continue.

- Anti-Money Laundering
- Compliance Officer
- Status Inquiry
- Registration
- Suspicious Transaction Report
- Status Inquiry
- Submission
- Corporate Governance
- Corporate Governance Officer
- Status Inquiry
- Registration
- CG Annual Report
- Status Inquiry
- Submission
- Ultimate Beneficial Owner
- Status Enquiry
- Registration
- Search

Ultimate Beneficial Owner Information (For entire company)

Name (Arabic)	Name (English)	Nationality	TIN (Tax Identification Number)
No Data Found			

[Add Individual](#)

Ultimate Beneficial Owner Information

CPR Holder Non-CPR Holder

CPR No. * [Validate Person](#)

CPR No. Nationality

TIN (Tax Identification Number)*
 I declare that I DO NOT have Tax Identification Number, and I take full responsibility if found otherwise

Tax Residency Country*

Mobile No.*

Email*

Phone No.

[Add](#) [Close](#)

How to Assign the Ultimate Beneficial Owner

10-Upload the documents & Save &Continue

Other Service

- Auditor ▲
- Status Enquiry
- Registration
- Renewal
- Cancel
- Annual Report ▲
- Status Enquiry
- Annual Report
- Account Management
- Meeting Request ▲
- Status Enquiry
- Meeting Request
- Request for Certified
• Extracts, Certificates or
• Reports

Ultimate Beneficial Owner Registration

General Information
Upload Documents
Submit

• Upload Document

* The maximum file size that can be uploaded is 15MB and each page in the document must be less than 2048KB. Files exceeding this size limit cannot be uploaded to the system.

Document Type	Description	Mandatory	Uploaded File	Upload / Replace	Attach Date	Download	Delete
Copy of Declaration signed by U.B.O	Copy of Declaration signed by U.B.O	Mandatory		Browse...			
Other Documents	<input style="width: 80%;" type="text"/>	Optional		Browse...			

Previous
Save & Continue