



- 1. تسجيل الدخول بواسطة المفتاح الالكتروني الخاص بصاحب السجل او المخول بالتوقيع
 - 2. الذهاب الى خدمات أخرى- المستفيد النهائي- تسجيل









| | Conoral Int | formation | Upload Documents | | Submit |
|--|--|----------------------|------------------|---|---------|
| atus Enguiry | Applicant Details | | opioad Do | cuments | Sublink |
| ancel | CPR No.* | 620056266 | | | |
| nual Report | Mobile No. * | BAHRAIN (973) | ~ | 00000000 | |
| tatus Enquiry | Email * | blis.lgcns@gmail.com | | | |
| count Management | Phone No. | BAHRAIN (973) | ~ | | |
| eting Request | Fax No. | BAHRAIN (973) | ~ | | |
| Meeting Request | · CR Details | | | | |
| ports | CR No. | Search | | | |
| lation Removal | CR No. | Search | | | |
| ation Removal Alatus Enguiny | CR No. | Search | | Status | |
| Addition Certificates or ports | CR No. | Search | | Status Commercial Name | |
| lation Removal | CR No. CR No. Commercial Name (Arabic) Registration Date | Search | | Status Commercial Name (English) Expiry Date | |
| action Continues or action Removal alus Enquiry aquest ange Contact rmation | CR No. CR No. Commercial Name (Arabic) Registration Date | Search | | Status Commercial Name (English) Expiry Date | |
| alact occurring alaton Removal * alaton Removal * alaton Enguiny aguesal ange Contact rmation -Money Laundering * mpliance Officer | CR No. CR No. Commercial Name (Arabic) Registration Date Company Type | Search | | Status Commercial Name (English) Expiry Date | |
| Alacito Canindo Analis, Certificates or antis, Certificates or altus Enguiny aguesta ange Contact mation t-Money Laundering mpliance Officer atus Inguiny | CR No. CR No. Commercial Name (Arabic) Registration Date Company Type | Search | | Status Commercial Name (English) Expiry Date | |





| | | | لسجل | _ رقم ا | 4. اختر | |
|---|------------------|-------------------------------------|---------------------------------------|-----------------------------------|--------------|--------|
| | | | | Ň | \backslash | |
| Meeting Request | * Indicates Requ | ired Field | | | | |
| Status Enquiry Meeting Request | · CR Details | | | | | |
| Request for Certified • Extracts. Certificates or Reports | CR No. 86 | 844 Sea | arch | | | |
| Remove Violation | | | | | | |
| Status Enquiry Request | CR No. | Commercial Name (Arabic) | Commercial Name (English) | Company Type | Status | Select |
| Change Contact | 86844-1 | شركة نعيم كرسنتجي التجارية ذرورم | NAEEM KARMASTAJI Trading Co. W.L.L | With Limited Liability Company | ACTIVE | Select |
| Anti-Money Laundering | | | | | | |
| Compliance Officer | | | | | | Close |
| Status Inquiry | CR No. | | | Status | | |
| · Registration | Commercial N | ame | | Commercial Name | | |
| Suspicious Transaction | (Arabic) | | | (English) | | |
| Report | Registration D | ate | | Expiry Date | | |
| Status Inquiry Submission | Company Type | 2 | | | | |





كيفية الافصاح عن المستفيد النهائي في نظام سجلات







كيفية الافصاح عن المستفيد النهائي في نظام سجلات

ادخال رقم الهوية والتحقق من الرقم.

| Compliance Officer | | | | TIN (Tax Identification |
|----------------------------------|--------------------------|------------------------------|------------------------------------|--|
| Status Inquiry | Name (Arabic) | Name (English) | Nationality | Number) |
| Registration | | | No Data Found | |
| Suspicious Transaction Report | | | | Add Ind |
| Status Inquiry | 104imete Banataial Ouman | Jafamatian | | |
| Corporate Governance | CPR Holder Non-CF | R Holder | | |
| Corporate Governance Officer | CPR No.* | | Validate Person | |
| Status Inquiry | CPR No. | | Nationality | |
| Registration | TIN (Tax Identification | [| | |
| CG Annual Report | Number)* | I declare that I DO NOT have | Tax Identification Number, and I t | ake full responsibility if found otherwise |
| Status Inquiry | Tax Residency | | | |
| Submission | Country* | < Select > | ~ | |
| Itimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | |
| Status Enquiry | | | | |
| Registration | Email* | | | |
| Search | Phone No. | BAHRAIN (973) | × | |
| | | | | Add |
|) Abbreviation | | | | Add Cit |
| EAO | | | | |





7. ادخال رقم التعريف الضريبيTIN، وفي حال عدم وجود هذا الرقم، التحديد على خانة الإفصاح بعدم امتلاك رقم تعريف الضريبي

| Anti-Money Laundering | Ultimate Beneficial Owner | Information (For entire comp | any) | | | | | |
|----------------------------------|---------------------------|------------------------------|-------------------|------------------------|--------------------------------------|------------|--|--|
| Compliance Officer | Name (Arabic) | Namo (Englie | b) | Nationality | TIN (Tax Identification | | | |
| <u>Status Inquiry</u> | Name (Arabic) | Hame (English) | | Nationality | Number) | | | |
| <u>Registration</u> | | | No Data Fou | No Data Found | | | | |
| Suspicious Transaction Report | | | | | A | dd Individ | | |
| Status Inquiry | pullimete Demotivial Our | . Inda marati a a | | | | | | |
| <u>Submission</u> | CDD Holder Non Cl | DP Holder | | | | | | |
| Corporate Governance | CENTIONE | N HORIGI | | | | | | |
| Corporate Governance Officer | CPR No.* | | Va | lidate Person | | | | |
| Status Inquiry | CPR No. | | Nat | ionality | | | | |
| Registration | TIN (Tax Identification | | | | | | | |
| CG Annual Report | Number)* | I declare that I DO NOT h | ave Tax Identific | ation Number, and I ta | ke full responsibility if found othe | rwise | | |
| Status Inquiry | Tax Residency | | | | | | | |
| Submission | Country* | < Select > | ~ | | | | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | | | | |
| Status Enquiry | | | | | | _ | | |
| - Registration | Email* | | | | | | | |
| Search | Phone No. | BAHRAIN (973) | \sim | | | | | |
| Abbreviation | 1 | | | | Add | Close | | |
| | | | | | | | | |
| E) FAO | | | | | | | | |





8. جميع الخانات يجب تملئ، ثم تحديد إضافة.

| Anti-Money Laundering | Ultimate Beneficial Owner | Information (For entire company) | | | | | | |
|----------------------------------|---------------------------|----------------------------------|---------------------------------|---|--|--|--|--|
| Compliance Officer | Name (Arabic) | Name (English) | Nationality | TIN (Tax Identification | | | | |
| Status Inquiry | Haille (Hiabic) | Hume (English) | Radonality | Number) | | | | |
| <u>Registration</u> | No Data Found | | | | | | | |
| Suspicious Transaction Report | | | | Add Individual | | | | |
| <u>Status Inquiry</u> | | Information | | | | | | |
| Submission | | | | | | | | |
| Corporate Governance | CPR Holder Non-CF | R Holder | | | | | | |
| Corporate Governance Officer | CPR No.* | | Validate Person | | | | | |
| Status Inquiry | CPR No. | | Nationality | | | | | |
| Registration | TIN (Tax Identification | <u> </u> | | | | | | |
| CG Annual Report | Number)* | I declare that I DO NOT have T | ax Identification Number, and I | take full responsibility if found otherwise | | | | |
| Status Inquiry | Tax Residency | | _ | | | | | |
| Submission | Country* | < Select > | * | | | | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | | | | |
| Status Enquiry | | brano art (oro) | | | | | | |
| Registration | Email* | | | | | | | |
| Search | Phone No. | BAHRAIN (973) | × | | | | | |
| Abbreviation | | | | Add Close | | | | |
| EAO | | | | | | | | |

7





يجب الإفصاح عن مستفيد نهائي واحد على الأقل لكل شريك

9. بعد الإفصاح عن المستفيد النهائي لجميع الشركاء الذين يملك أي منهم 10%أو أكثر من رأس المال ، حفظ ومتابعة

| Compliance Officer | | | | | | |
|----------------------------------|-----------------------------|------------------------|---------------------|-------------------------|---------------------------------------|-----------|
| Compliance Onicer | Name (Arabic) | Name (Eng | lish) | Nationality | TIN (Tax Identification | |
| Status Inquiry | | | | | Number) | |
| <u>Registration</u> | No Data Found | | | | | |
| Suspicious Transaction Report | | | | | A | dd Indivi |
| Status Inquiry | Alltimate Desetisist Ourses | Information. | | | | |
| Submission | | | | | | |
| Corporate Governance | CPR Holder Non-CP | R Holder | | | | |
| Corporate Governance Officer | CPR No.* | 1 | Va | lidate Person | | |
| Status Inquiry | CPR No. | | Na | tionality | | |
| Registration | TIN (Tax Identification | [| - | | | _ |
| CG Annual Report | Number)* | I declare that I DO NO | Thave Tax Identifie | cation Number, and I ta | ake full responsibility if found othe | rwise |
| Status Inquiry | Tax Residency | - | | | | |
| Submission | Country* | < Select > | ~ | | | |
| Ultimate Beneficial Owner | Mobile No." | BAHRAIN (973) | ~ | | | - |
| Status Enquiry | | | | | | _ |
| Registration | Email* | | | | | |
| Search | Phone No. | BAHRAIN (973) | ~ | | | |
| | | | | | | - |
|) Abbreviation | | | | | Add | Close |
| | 1 | | | | | |





10. تحميل استمارة الإفصاح ، وكذلك نسخة من شهادة TIN لمن يملكون رقم تعرفة ضريبي

| Other Service | | I Ultimate Ben | eficial Owner Re | gistration | | | | | |
|--|---|------------------------|----------------------------|-----------------|---------------------|-----------------------|----------------|-------------------|----------|
| - Auditor | * | | | | | | | | |
| Status Enquiry | | General Information | | Up | load Documents | | Submit | | |
| - Registration | | Upload Document | | | | | | | |
| <u>Renewal</u> | | * The maximum file sit | ze that can be uploaded is | 15MB and each p | age in the document | must be less than 204 | 8KB. Files exc | ceeding this size | ze limit |
| - Cancel | | cannot be uploaded to | o the system. | | | | | | |
| Annual Report | - | Document Type | Description | Mandatory | Uploaded File | Upload / Replace | Attach | Download | Delete |
| <u>Status Enquiry</u> | | | | | | | Date | | |
| Annual Report | | Copy of | Copy of Declaration | | | | | | |
| - Account Management | | by U.B.O | signed by U.B.O | Mandatory | | Browse | | | |
| Meeting Request | - | Other Desumants | | Ontional | | Browner | | | |
| Status Enquiry | | Other Documents | | | | Diowse | | | |
| Meeting Request | | | | | | | | | |
| <u>Request for Certified</u> <u>Extracts, Certificates or</u> <u>Reports</u> | | | | | | | Previous | Save & C | ontinue |





- 1. Register by the owner of the CR or authorized signatory E-Key.
- 2. Other services, Ultimate Beneficial Owner Registration..







3- Enter CR number

| Other Service | Ultimate Benef | icial Owner Registi | ation | | | | | |
|--|--|----------------------|--------------------------|--|--------|--|--|--|
| Auditor | General In | formation | Upload Docur | ments | Submit | | | |
| Registration | Applicant Details | Applicant Details | | | | | | |
| <u>Cancel</u> | CPR No.* | 620056266 | | | | | | |
| Annual Report | Mobile No. • | BAHRAIN (973) | ~ | 00000000 | | | | |
| <u>Status Enquiry</u> | Email * | blis.lgcns@gmail.com | | | | | | |
| Account Management | Phone No. | BAHRAIN (973) | ~ | | | | | |
| Meeting Request | Fax No. | BAHRAIN (973) | ~ | | | | | |
| Status Enquiry Meeting Request Request for Certified Extracts, Certificates or | CR Details | d Search | | | | | | |
| Reports | | | | | | | | |
| Reports Violation Removal | | | | | | | | |
| Keports Violation Removal • Status Enquiry | CR No. | | Sta | itus | | | | |
| Reports Violation Removal • Status Enquiry • Request | CR No. Commercial Name | | Sta | ntus mmercial Name | | | | |
| Reports Violation Removal Status Enquiry Request Change Contact Information | CR No. Commercial Name (Arabic) | | Sta Coi (En | ntus mmercial Name nglish) | | | | |
| Reports Violation Removal • Status Enquiny • Request Change Contact Information Anti-Money Laundering | CR No. Commercial Name (Arabic) Registration Date | | Sta Coi (En Exp | nturs mmercial Name nglish) piry Date | | | | |
| Reports Violation Removal • Status Enquiry • Request Change Contact Information Anti-Money Laundering Compliance Officer | CR No. Commercial Name (Arabic) Registration Date Company Type | | Sta Coi (En Exp | ntus mmercial Name Iglish) piry Date | | | | |
| Reports Violation Removal • Status Enquiny • Request Change Contact Information Anti-Money Laundering Compliance Officer • Status Inquiny | CR No. Commercial Name (Arabic) Registration Date Company Type | | Sta Coi (En Exp | ntus mmercial Name gglish) piry Date | | | | |











5-Select the type of UBO & then fill the details in the assigned fields

| Anti-Money Laundering | Ultimate Beneficial Owner | Information (For entire comp | any) | | | |
|------------------------------------|---------------------------|------------------------------|---------------------|------------------------|-------------------------------------|--------------|
| Compliance Officer | Name (Arabic) | Name (Englis | h) | Nationality | TIN (Tax Identification | |
| Status Inquiry | | | | | Nulliber) | |
| <u>Registration</u> | / | | No Data Four | nd | | |
| Suspicious Transaction Report | | | | | | Add Individu |
| <u>Status Inquiry</u> | Littlemate Desset | Inda ann add a m | | | | |
| <u>Submission</u> | | | | | | |
| Corporate Governance | CPR Holder Non-CP | R Holder | | | | |
| Corporate Governance Officer | CPR No.* | | Valio | date Person | | |
| <u>Status Inquiry</u> | CPR No. | | Natio | onality | | |
| <u>Registration</u> | TIN (Tax Identification | | | | | |
| CG Annual Report | Number)* | I declare that I DO NOT I | nave Tax Identifica | tion Number, and I tak | e full responsibility if found othe | erwise |
| <u>Status Inquiry</u> | Tax Residency | | | | | |
| <u>Submission</u> | Country* | < Select > | ~ | | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | | |
| <u>Status Enquiry</u> | | | | | | |
| <u>Registration</u> | Email* | | | | | |
| - Search | Phone No. | BAHRAIN (973) | \sim | | | |
|) Abbreviation | | | | | Add | Close |
| E FAO | | | | | | |





6-Enter UBO CPR # & press verify person.

| Compliance Officer | | | | | | |
|--|----------------------------|-------------------------|--------------------|------------------------|--------------------------------------|----------|
| Compliance Onlicer | Name (Arabic) | Name (Engli | ish) | Nationality | TIN (Tax Identification | |
| Status Inquiry | | | | | Number) | |
| <u>Registration</u> | | No Data Fou | Ind | | | |
| Suspicious Transaction Report | | | | | A | dd Indiv |
| Status Inquiry | Littimete Desetisial Ouman | Information | | | | |
| Submission | [| | | | | |
| Corporate Governance | CPR Holder Non-CP | R Holder | | | | |
| Corporate Governance Officer | CPR No.* | | Val | lidate Person | | |
| Status Inquiry | CPR No. | | Nat | ionality | | |
| <u>Registration</u> | TIN (Tax Identification | Г | | | | _ |
| CG Annual Report | Number)* | I declare that I DO NOT | have Tax Identific | ation Number, and I ta | ke full responsibility if found othe | rwise |
| Status Inquiry | Tax Residency | | | | | |
| Submission | Country* | < Select > | ~ | | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | | |
| Status Enguiry | | Drandard (010) | | | | |
| <u>Registration</u> | Email* | | | | | |
| - Search | Phone No. | BAHRAIN (973) | ~ | | | |
| and and an and a second se | | | | | _ | _ |
| i) Abbreviation | | | | | Add | Clos |
| | | | | | | |





7-Enter the TIN # and If they don't have TIN (Tax Identification Number), they should check the disclaimer box.

| Compliance Officer | | | | | TIN (Tax Identification | |
|----------------------------------|-------------------------------|------------------------------|--------------------|------------------------|---------------------------------------|------|
| Status Inquiry | Name (Arabic) | Name (Arabic) Name (English) | | Nationality | Number) | |
| Registration | | | No Data Fo | und | | |
| Suspicious Transaction Report | | | | | Ad | d In |
| Status Inquiry | y Ultimate Description Ourses | Inda maadi a m | | | | |
| Submission | | | | | | |
| Corporate Governance | CPR Holder Non-CP | 'R Holder | | | | |
| Corporate Governance Officer | CPR No.* | | Va | lidate Person | | |
| Status Inquiry | CPR No. | | Nat | tionality | | |
| Registration | TIN (Tax Identification | [| | | 01 | 7 |
| CG Annual Report | Number)* | I declare that I DO NOT | have Tax Identific | ation Number, and I ta | ke full responsibility if found other | wise |
| Status Inquiry | Tax Residency | | | | | |
| Submission | Country* | < Select > | ~ | | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | | - |
| Status Enquiry | E-sult | | | | | _ |
| Registration | Email | | | | | |
| Search | Phone No. | BAHRAIN (973) | \sim | | | |
| | | | | | Add | C |





8- All the fields should be completed, then press Add.

| Anti-Money Laundering | Ultimate Beneficial Owner | Information (For entire compa | ny) | | |
|------------------------------------|---------------------------|-------------------------------|------------------|-------------------------|---|
| Compliance Officer | Name (Arabic) | Name (English |) | Nationality | TIN (Tax Identification |
| Status Inquiry | | | | | Number) |
| <u>Registration</u> | | | No Data For | bnu | |
| Suspicious Transaction Report | | | | | Add Individu |
| Status Inquiry | unimete Deseted at Our | . Information | | | |
| <u>Submission</u> | CPR Holder Non-CF | R Holder | | | |
| <u>Corporate Governance</u> | | | | | |
| Corporate Governance Officer | CPR No. * | 1 | Va | lidate Person | |
| <u>Status Inquiry</u> | CPR No. | | Nat | ionality | |
| Registration | TIN (Tax Identification | ſ | | | |
| CG Annual Report | Number)* | I declare that I DO NOT ha | ve Tax Identific | ation Number, and I tal | ke full responsibility if found otherwise |
| <u>Status Inquiry</u> | Tax Residency | | | | |
| · Submission | Country* | < Select > | ~ | | |
| Ultimate Beneficial Owner | Mobile No.* | BAHRAIN (973) | ~ | | |
| Status Enquiry | | | | | |
| - Registration | Email* | | | | |
| · Search | Phone No. | BAHRAIN (973) | \sim | | |
| (i) Abbreviation | | | | | Add Close |
| (1) FAO | | | | | |





At lest one UBO should be assigned for each partner who has 10% or above from shares .

9 After adding UBO to all partner Save & Continue.

| And money Laundening | oninere erenenerer onner | internation (i er entire company | | | | | | | | |
|------------------------------------|--|----------------------------------|-----------------------------|--|-------------|--|--|--|--|--|
| Compliance Officer | Name (Arabic) | Name (English) | Nationa | TIN (Tax Identification | | | | | | |
| Status Inquiry | | | | Number) | | | | | | |
| Registration | No Data Found | | | | | | | | | |
| Suspicious Transaction Report | | | | | Add Individ | | | | | |
| Status Inquiry | Contraction of the second seco | . Jadamaa ki an | | | | | | | | |
| Corporate Governance | CPR Holder Non-CF | PR Holder | | | | | | | | |
| Corporate Governance Officer | CPR No.* | | Validate Person | 1 | | | | | | |
| Status Inquiry | CPR No. | | Nationality | | | | | | | |
| Registration | TIN (Tax Identification | | | | 1 | | | | | |
| CG Annual Report | Number)* | I declare that I DO NOT has | ve Tax Identification Numbe | r, and I take full responsibility if found oth | nerwise | | | | | |
| Status Inquiry | Tax Residency | | | | | | | | | |
| Submission | Country* < Select > V | | | | | | | | | |
| Ittimate Beneficial Owner | Mobile No.* | RAHRAIN (973) | ~ | | _ | | | | | |
| Status Enquiry | | and and (or of | | | _ | | | | | |
| Registration | Email* | | | | | | | | | |
| Search | Phone No. | BAHRAIN (973) | ~ | | | | | | | |
| Abbreviation | | | | Add | Close | | | | | |
| | | | | | | | | | | |





10-Upload the documents & Save & Continue

| Other Service | | I Ultimate Ben | eficial Owner Re | egistration | | | | | |
|--|---|--|---|-------------------|---------------------|-----------------------|----------------|-----------------|----------|
| Auditor Status Enquiry | | General Information | | Up | Upload Documents | | Submit | | |
| <u>Registration</u> <u>Renewal</u> <u>Cancel</u> | | Upload Document * The maximum file si cannot be uploaded to | ze that can be uploaded is o the system. | s 15MB and each p | age in the document | must be less than 204 | 3KB. Files ex | ceeding this si | ze limit |
| Annual Report Status Enguiry | - | Document Type | Description | Mandatory | Uploaded File | Upload / Replace | Attach Date | Download | Delete |
| Annual Report Account Management | | Copy of Declaration signed by U.B.O | Copy of Declaration signed by U.B.O | Mandatory | | Browse | | | |
| Meeting Request Status Enquiry | - | Other Documents | | Optional | | Browse | | | |
| Meeting Request Request for Certified Extracts, Certificates or Reports | | | | | | | Previous | Save & C | ontinue |